



# Town of Mamaroneck

Town Center

740 West Boston Post Road, Mamaroneck, NY 10543-3353

## OFFICE OF THE TOWN ADMINISTRATOR

TEL: 914/381-7810

FAX: 914/381-7809

[townadministrator@townofmamaroneckNY.org](mailto:townadministrator@townofmamaroneckNY.org)

DATE: \_\_\_\_\_

VIA E-MAIL, FAX OR WALK IN

### *Request to Post Sign at Palmer & Weaver Street Island*

Dear Town Administrator:

I am requesting permission to post a sign at Palmer & Weaver for:

---

---

The sign will be up from: \_\_\_\_\_ until: \_\_\_\_\_  
Date Date

I understand that the sign is to be no larger than four feet high and four feet wide. It can be placed at the location no earlier than two weeks prior to the event, and must be removed no later than the day after the event. **Otherwise, it will be removed.**

Sincerely,

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_

\_\_\_\_\_  
Phone/Cell No.

E-mail: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Title: \_\_\_\_\_